

JOHN MICHAEL  
CATERING AND WEDDINGS



---

*We are ready to help cater your*  
WEDDINGS | SHOWERS | BIRTHDAYS | CORPORATE EVENTS  
*and many more occasions!*

---

407.894.6671 | [info@johnmichaelevents.com](mailto:info@johnmichaelevents.com) | [JohnMichaelEvents.com](http://JohnMichaelEvents.com)  
1836 Crandon Avenue, Winter Park, Florida 32789

# WEDDING COORDINATION PACKAGES

John Michael Events will provide a certified wedding planner available via phone or email, dedicated to providing you with a stress-free planning process!  
**All add-on costs below must have base package of "Day of Coordination" included**

## DAY *of* COORDINATION

Includes consultation, vendor referrals, basic event timeline delivered to the client, wedding coordinator on the wedding day, supervision of vendor setup of décor and rental items at ceremony and reception, attend to any request of the bride and groom, ensure all wedding party personal floral is distributed, setup of personal items (programs, sand ceremony, seating card, favors, etc.), cue wedding party for procession, ensure timing is kept, with service through beginning of dinner service (*5 hours maximum*). 600.00

## Add REHEARSAL

Includes coordination of rehearsal for up to one hour (*add on to day of planning*) 300.00

## Add SERVICES *through* END OF EVENT

Includes all services in day of planning through end of event (*8 hour maximum*) (*add on to day of planning*) 400.00

## Add an ASSISTANT *through* DINNER

An additional certified planner assistant on the day of through dinner service (*add on to day of planning*) 350.00

## Add an ASSISTANT *for* FULL EVENT

An additional certified planner assistant on the day of through for full event (*add on to day of planning*) 700.00

*\*Ask about our full service event planning\**

